

SSPORA BOARD MEETING MINUTES

JUNE 16TH 2022

IN ATTENDANCE: Dave Kerk, Betty Price, Jo Dunn, Peter Staton

WITH REGRETS: Iain Donaldson

ABSENT: Nancy Westwood

CALLED TO ORDER: 6:30 pm

ITEM # 1 Board Code of Conduct.

Betty Price suggested that the Board create a Code of Conduct that Directors would be expected to adhere to. After discussion Dave Kerk asked for written suggestions and said he would produce a draft which could be revised and approved by the Board through email assent and then posted to the SSPORA website before the AGM.

ITEM #2 Moving the AGM to a date in September.

Jo Dunn proposed moving the AGM from mid June to mid September, beginning in September of 2023, for the following reasons:

- 1) Mid September is a less busy time of the year (i.e. not prime family vacation time), therefore more people may attend the AGM.
- 2) Holding the AGM in September would allow for a financial statement to be produced that accurately reflects the years' financial transactions. As per the SSPORA constitution the fiscal year end is June 30th each year. Consequently not all financial transactions are complete when the AGM is held.

All members were in agreement and the idea will be presented to the community members as a motion at the AGM next week.

Jo Dunn also made the following suggestion:

Parksville's new community center is offering meeting rooms for rent at a rate of \$35.00 an hour. This would help create a more affordable site to hold an AGM if we decide to hold an in-person meeting.

ITEM # 3

Dave Kerk made a proposal that "Geeks on the Beach" be retained to maintain the SSPORA website, at a cost of \$58.00 per quarter. After discussion Dave Kerk moved we hire "Geeks on the Beach" to maintain the website. Betty Price seconded the motion, we were all in favor.

Dave Kerk will contact "Geeks on the Beach" to initiate the contract.

ITEM # 4

Zoom Polling.

Jo Dunn is working with features of the Zoom platform that would enable members to cast votes with the push of a button during the AGM.

Jo will set up a Zoom meeting so we can practice the new polling procedure.

OTHER BUISINESS

Dave Kerk will make up aids to help board members when they are working with the website and associated email.

A number of concerns were raised regarding the impact the changes to the Don Cameron property could have on our community. After much discussion it was decided a meeting with The Nature Trust and SSPORA would help clear up the unknowns.

Move to adjourn at 8:30