

## SSPORA BOARD MEETING MINUTES

MAY 19, 2022

IN ATTENDANCE: Dave Kerk, Jo Dunn, Betty Price, Iain Donaldson, Peter Staton.

ABSENT: Nancy Westwood.

CALLED TO ORDER 6:30

ITEM # 1 Finalizing the Constitution and Bylaws.

A small number of grammatical corrections were made.

In an effort to put our meeting time to its best use Dave Kerk said he would complete any remaining capitalization and spelling corrections before posting on the web site. The board members agreed with thanks.

It was suggested that the word **Corporation** needed to be included in part 1 Definitions and Interpretation.

Dave Kerk will post the revised Constitution and Bylaws on the SSPORA website to ensure members have an opportunity to read the Constitution and Bylaws before the 2022 AGM which is to be held June 23, 2022.

Jo Dunn made the following motion seconded by Dave Kerk.

SSPORA Board Members approve the revised Constitution and Bylaws for presentation at the SSPORA AGM.

The vote was unanimously in favor.

ITEM # 2 The Parks and Open Spaces Advisory Committee report.

As a member of this RDN advisory committee Betty Price advised us that she is sourcing RDN Parks funding to

enhance Maple Lane Park. To this end Lehann Wallace, our RDN representative for Area G, suggested the process to access funds for the park should start with a survey of the community members. The survey's goal would determine the type of amenities wanted.

Betty will go back to Lehann and inform her SSPORA Board members are in favour of the survey. Betty will keep us informed as to the next step.

The RDN Parks Department is holding a **Games In The Park Day** in San Pareil's Maple Lane Park on June 4<sup>th</sup>.

The Park Games Day announcement has been posted on the website and at each set of mailboxes in the community.

### **ITEM # 3**

#### **Increasing SSPORA membership.**

Dave Kerk informed us, Geeks On The Beach, the company that created our website is providing a few months of website monitoring. The result of this monitoring has indicated the Site has had well in excess of one thousand looks. But, our membership is not over forty.

In an effort to increase membership Dave has created a recruiting letter that is supported by all Board members. The letter will be posted on the website as well as at each set of mailboxes.

Dave asked us to email him with any edit ideas to reduce the size of the letter to be posted at the mail boxes.

### **ITEM # 4**

#### **The AGM.**

The Board agreed community members did not need to be SSPORA members to gain access to the AGM but could not vote on SSPORA related items unless they are members.

In order to send each community member an invitation to the AGM it is essential we have their email address. At the moment we have a list of 155 people on the email list. Again Dave Kerk created a letter encouraging community members to give us their email addresses. This campaign was also supported by the other Board members. The letter is to be posted on the website and an abbreviated version will be posted at the mail boxes.

Jo Dunn suggested a sign to accompany the San Pareil sign on Plumber Road. Jo will look into costs and sign format and report back to the board.

Voting at the AGM will be by a show of hands.

Dave Kerk will explore a polling function whereby a key stroke would be used for a yes or no vote when dealing with a contentious vote.

Dave Kerk will invite Lehann Wallace and Adam Walker to the virtual SSPORA AGM. Jo Dunn will contact Highways to ask if a representative could attend the AGM to update our community members regarding the highway upgrade.

It was suggested topics Lehann Wallace could cover might include The Flood Risk Hazard Study, San Malo Parks future and Maple Lane Park services. Adam Walker could speak to the Greig Rd development.

It was suggested a time limit of 15 minutes be set for each speaker.

**OTHER BUISINESS:**

Jo Dunn informed us most societies like SSPORA hold their AGM following year end, therefore he suggested in the future the AGM should be held in September.

Last year's AGM minutes are posted on the website. The financial statement is also posted on the website.

Jo Dunn suggested board members should sign a Code of Conduct.

**THE MEETING WAS ADJOURNED AT 8:30**