

SSPORA BOARD MEETING MINUTES

NOVEMBER 21, 2021

In attendance: David Kerk, Betty Price, Nancy Westwood, Nigel Gray, Iain Donaldson, Jo Dunn, Peter Staton.

With regrets: Bruce deConinckSmith.

Called to order: 6:35pm

Item #1: **David Kerk made the following motion:** We the SSPORA board authorize Dave Kerk as our Chair to contract with David Michels of the Geeks on the Beach to do the previously quoted work (2 hours at \$94:00 per hour) for installation of a direct VISA/MasterCard “donation” button on our website. Betty Price seconded the motion.

Discussion: Nancy and Iain were concerned there may be hidden charges associated with each VISA transaction and also whether the web hosting co. will charge for each transaction. Dave will talk to David Michels regarding fees charged for VISA transactions.

Nigel Gray put forward the following amended motion: The original motion would stand with the proviso that if additional fees are to be in effect the board will take another look at the donation button before the website goes public.

Nancy Westwood seconded the motion.

The Motion was called and passed unanimously.

Item # 2 **Report on Parks:** Betty Price gave the following information on Maple Lane Park.

A split rail fence has been erected by the RDN staff in an effort to keep vehicles off the grass at the entrance to the park.

There is a possibility the RDN will put a few benches in the park.

In the spring the RDN staff plan to cleanup windfalls and debris on the south side of Maple Lane Park.

Peter Staton gave the following report on the status of San Malo Park:

Yann Gagnon Parks Services Manager for the RDN asked that we be patient regarding the final status of the San Malo Park.

The RDN is working with the Nanoose First Nations and the Ministry to reach a resolution. He said it is going very slowly and they are waiting on a response from the Nanoose First Nations.

Dave Kerk spoke to Glenn Jamison who told him he has a friend within the Nanoose Band who said the Band was waiting on the RDN for a response.

At this point it was suggested Peter Staton contact Lehann Wallace to ask if she could intervene to help reach an outcome.

Information will be forthcoming to board members when Lehann Wallace is contacted.

Regarding the New Years Eve Party:

Jo Dunn will purchase liability insurance for the party from an insurance company the RDN suggested. This will remove the board members from liability associated with board sponsored efforts. Jo will also make inquiries regarding Directors insurance.

Peter Staton will apply for the park use permit for the party under the SSPORA name. He will also ask if there is a liability implied when taking out the permit.

Item # 3:

Budget

Jo Dunn proposed the following motion: We the board support a move to a virtual AGM for 2022.

Seconded by Betty Price.

Discussion:

A concerted effort must be made to communicate with the community why we intend to go to a virtual format.

Nigel Gray suggested volunteers could hand deliver a letter outlining the changes to the AGM format to each home in the community.

The new website will provide the ability to educate community members of the AGM change. Notices at each set of mail boxes in the community will also spread the news.

Jo and Betty will look into a Go Fund Me page that had been set up in support of Maple Lane Park. Roy Alexander was of the opinion the fund amounted to between \$450.00 and \$500.00. It was thought Clarke Gourlay the past RDN representative for area G had control of the fund. Jo and Betty will report back.

Jo Dunn has asked us for feedback via email with any ideas we may have to enhance the community that would have an impact on the budget.

Jo Dunn suggested a discussion on using the payment button as a fundraising tool once the website is launched.

Jo mentioned the 65 signed up member as an integral part of the budget.

The motion was called and passed unanimously.

Item # 4

SSPORA Draft Website:

Dave is optimistic the website will go public during January 2022.

It was decided not to include board member pictures in the section of the website that introduces the board members.

Jo and Betty will include the changes to the AGM format when they update the constitution/bylaws.

Betty felt Emergency Preparedness was important enough to warrant its own heading at the top of the webpage.

Dave Kerk said it may be possible to make this change.

Dave Kerk asked the board member to email him as to whether we support the last sentence of the **Who We Are** section of the website. Would you prefer to see it removed, left as is or modified? Please give an alternative if you would like to see it changed.

Dave Kerk reminded us Web Nation quoted us \$142.00 per year for the SSPORA.ca web name and to act as the web Host. We have an anonymous donor for the first year's website fees.

Dave Kerk put forward the following motion: We the board of directors are in favor of accepting Web Nation's offer for a web domain name and to act as the website host for 2022 at a cost of \$142.00 per year.

Seconded by Nigel Gray.

Nancy asked if we should be looking at other web providers.

Nigel Gray said his company uses Web Nation and has had a good two years with them.

The motion was called and passed unanimously.

Motion to adjourn and carried at 8:35pm